ZOOLOGICAL GARDEN
Alipore, Kolkata 700027

No:1205/ZGA/E-tender/2025 **Date : 10.06.2025**

Notice Inviting e-Tender No. 45/ZGA/E-Tender(2nd call)/2025

Disposal of Iron Scrap materials at Zoological garden Alipore. The Director, Zoological Garden Alipore invites e-tenders for the following work(s) from the eligible persons/agencies/companies, including consortium and partnership firms as detailed in the table below. [Collection (downloading) and Submission (uploading) of Tender can be made online through the website https://wbtenders.gov.in only].

List of Works:

Sl	Name of the work (1)`	Amount of Earnest Money to be deposited (Rs.) (3)	Period of Completion (4)	Name of the Concerned Officer (5)	Eligibility of Contractor (6)
1	**Disposal of Iron Scrap materials at Zoological garden Alipore**. (as is where as basis)	4,000.00	30(thirty) days	Director Zoological Garden, Alipore	Eligibility Criteria as per serial No. 1 mentioned below)

In the event of e-filling, intending bidder may download the tender documents from the website https://wbtenders.gov.indirectly with the help of Digital Signature Certificate. Necessary cost **of Earnest Money may be remitted through NEFT/ RTGS issued from any bank in favor of the "Zoological Garden,Alipore" payable at KOLKATA (Account no 10916349980 , IFSC : SBIN0000004 , NAME : ZOOLOGICAL GARDEN ALIPORE) and also to be documented through e-filling.. Partial biding is allowed**

1.**Eligibility Criteria for participation in tender:**

(a) All categories of intending Tenderers shall have satisfactorily completed as a prime agency during the last 5 (five) years prior to the date of issue of this Tender Notice and as per Notification no. 03-A/PW/O/10C- 02/14dated 12.03.2015

For 1st Call of NIT :

Intending tenderer should produce credentials of similar nature of completed work (supply) of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,

Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice;

or

Intending tenderers should produce credentials of 1(one) single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at

above; In case of running works , only those tenderers who will submit the certificate of satisfactory running work from the Competent authority, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

For 2nd Call of NIT :

Intending tenderer should produce credentials of similar nature of completed work (supply) of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice;

or,

Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of minimum value of 25% of the estimated amount put to tender during 5(five) years prior to thedate of issue of the tender notice;

or

Intending tenderers should produce credentials of 1(one) single running work of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at

above; In case of running works , only those tenderers who will submit the certificate of satisfactory running work from the Competent authority, or equivalent competent authority will be eligible for thetender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

Documents:

Sl. No.	**Category Name**	**Sub-Category Description**		**Document Name**
A	Certificates	Certificates	1.	GST Registration Certificate and Acknowledgement
			2.	PAN Card
			3.	P. Tax (Challan) (for the Preceding financial year)
B.	Company Details	Company Details	1	Proprietorship Firm –(Trade License) Structure & Org
			2	Partnership Firm –(Partnership Deed) (Trade Licence)
			3	Pvt.Ltd./LLP/Ltd. Company –(Incorporation

				Certificate, AOA, MOA Trade License
			4	Society (Society Registration Copy) , Trade License and Food & Beverage License, Power of Attorney, MOA and AOA of the Company
C.	Credential Certificate	Credential -1	1	Similar type of Service
D.	Financial Info	Turn Over	1	I.T. Return for Assessment year (for the last financial year)*
			2	Last three years Audited Balance Sheet and Profit and Loss A/c statement
			3	Form –I (Structure & Organization) (To be submitted by Company's Letter Head)
			4	Form –II (Experience Profile) (To be submitted by Company's Letter Head)
			5	Form –III (Financial Statement) (To be submitted by Company's Letter Head)
			6	Annexure-A (Additional Security Performance to be filled by bank authority as applicable)
F.	Affidavit		1	Affidavit- Y (to be submitted in notarized format)

2. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website https://wbtenders.gov.in Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 03.

3. The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID & sample of the items** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the Director, ZGA. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect.

Joint Ventures/sub contract will not be allowed.

A prospective bidder shall be allowed to participate in the instant job either in the capacity of individual or as a partner of a firm.

No mobilization advance and secured advance will be allowed.

Bid shall remain valid for a period not less than 180 (*one hundred eighty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

4. Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	**Date of uploading of N.I.T. & other Documents (online)**	**11.06.2025 & 10.00 Hrs.**

	(Publishing Date)	
2	**Documents download/sell/submission start date (Online)**	**11.06.2025 & 10.00 Hrs.**
3	**Bid Submission closing (On line)**	**18.06.2025 & 16.00 Hrs.**
4	**Bid opening date for Technical Proposals (Online)**	**20.06.2025 & 16.00 Hrs.**
5	**Date for opening of Financial Proposal (Online) and physically sample Presentation**	**The date and time of financial bid opening will be announced after Technical bid evaluation**

5.**Description of Work/Service:**

Disposal of iron scrap material (as is where as basis). Lifting of scrap by 30(thirty) days, otherwise penalty of 10% per week. Bidder are requested to visit the lots in physical before bidding.

6.**Earnest Money**: The amount of Earnest Money @2% (as mentioned above) to be deposited **of Earnest Money may be remitted through NEFT/ RTGS issued from any bank in favor of the "Zoological Garden, Alipore" payable at KOLKATA (Account no 10916349980 , IFSC : SBIN0000004 , NAME : ZOOLOGICAL GARDEN ALIPORE) and also to be documented through e-filling.**

7. Security Deposit: The contractor whose tender is accepted will be required to furnish security deposit by NEFT/RTGS amounting to 10% of the monthly indent value according to the quoted price. Same value may be deducted from Bill value, if it is not deposited. No interest will be paid on Security Deposit.

8. **Additional Performance Security:**

When the bid rate is 80% or less of the Estimate put to tender then an Additional Performance Security in the form of Bank Guarantee to be submitted as per Memo No. 796-F(Y) Dated: 25.02.2022 from Finance Department, Audit Branch. **The Bank Manager of the bank issuing Bank Guarantee to submit in the prescribed format as mentioned Annexure-A in the NIT alone will be accepted. Non-submission of the prescribed Bank Guarantee in the prescribed format is the sufficient reason to reject the bidder and no further bid will be entertained, whatsoever, the case may be.**

9. The Bidder, at his own responsibility and risk is encouraged to visit and examine the place and materials to be supplied and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the place shall be at his own expense. The bidder may bid all of the 3 subgroup or any one /two sub group

10. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the garden authority. The tender accepting authority of Zoological Gardenreserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

11. Conditional / Incomplete tender will not be accepted under any circumstances.

12. **The intending tenderers are required to quote the rate *online.***

13. The intending tenderers have to deposit sample of items (non-perishable) in office before opening of tender.

14. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

15. The Director, Zoological Garden, Alipore reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained. The volume of specific item may change based on actual requirement of the zoo

16. If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Evaluation Committee within 2 (*two*) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.

17. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances without any reference to the lowest tenderer.

18. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
i)N.I.T.
ii) Terms & Conditions
iii) Technical Bid
iv) Financial Bid

19. Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

a) Financial Capacity
b) Experience / Credential & others eligibilities mentioned above

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in above .If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any notice.

20. Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

21. No. price preference and other concession will be allowed.

22. **Mandatory engagement of Job Card holders:**

Wherever applicable, As per the Gazette Notification No. 1140 PRD-33011/1/20-24-MGNERJSEC Dated: 07.03.2024, Job Card holders shall mandatory be engaged in the works where rural unskilled worker can be engaged. The agency executing the works shall also furnish a certificate after completion of works that only Job Card holder were engaged for unskilled works during execution.

Sd/-
Director
Zoological Garden, Alipore

ZOOLOGICAL GARDEN,ALIPORE

SECTION - A

INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to (the web portal of ZGA the contractor is to click on the link for
e- Tendering site as given on the web portal.

Digital Signature certificate (DSC):

Each contractor is required to obtain a Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.

The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

Submission of Tenders:
Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for work, one in Technical Proposal & the other is Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:
The Technical proposal should contain scanned copies of the following in one covers (folders).

(a). Statutory Cover Containing the following documents:

1) **EMD AND OTHER DOCUMENTS:**

a) Photocopy of NEFT/RTGS towards Earnest Money (EMD) as prescribed in the N.I.T. against the work in favour of **ZoologicalGarden,Alipore**.

b) N.I.T.

(NIT & Tender Document downloaded properly and upload the same Digitally Signed). **The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. 0.
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N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). and Sl. No. A.5.(b). will render the tenderer liable to be rejected.

Tender Evaluation Committee (TEC)
Evaluation Committee constituted by the Director, Zoological Garden, Alipore will function as Head of Evaluation Committee for selection of technically qualified contractors.

Opening & evaluation of tender:

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Opening of Technical Bid:

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).
Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a)&(b.) will be opened first . If there is any deficiency in the Statutory Documents the tender will summarily be rejected. Decrypted (transformed into readable formats) documents of the statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

Summary list of technically qualified tenderers will be uploaded online. Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Financial Bid
The financial bid should contain the following documents in one cover (folder) i.e. Item of Quantities (BOQ). The contractor is to quote the rate (own rate) online through computer in the space marked for quoting rate in the BOQ.
Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.
Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant Act.

Rejection of Bid:
Tendering authority reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Tendering authority's action.

Award of Contract
The Bidder whose Bid has been accepted will be notified by the Tender Inviting Authority through acceptance letter / Letter of Acceptance.
The notification of award will constitute the formation of the Contract.
The Agreement will incorporate all agreements between the Tender Inviting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents.

ANNEXURE – B
Zoological Garden,Alipore
2,Alipore Road,Kolkata-700027

Terms and Conditions

1. e-Tender should submit on or before the mentioned date published on the tender notice.

2. The tenderers will have to produce original documents to prove their past experience, capabilities and financial resources to do such type of business and up to date Trade License, Current Income Tax Return & P. Tax Challan after opening of Technical Bids to the Tender Committee of the Zoological Garden, Alipore

3. Tender is submitted in the approved system for the ingredients in the accompanying Group of the tender.

4. The tender will be opened by the tender committee, Zoological Garden, Alipore at the place and time to be notified in the office Notice Board and Websites.

5. The final acceptance of the tender is subject to the approval of the Director, Zoological Garden, Alipore

6. The Director, Zoological Garden, Alipore is not bound to accept the lowest or any tender.

7. The Director, Zoological Garden, Alipore can accept any tender either wholly (as per group) or for one or more ingredients only.

8. The successful tenderer shall have to execute an Agreement of contract and deposit security money for the due performance of the work within a week from the date of receipt of the letter of acceptance. This security deposit will be refunded in accordance with terms of the contract upon certifying satisfactory completion/performance of the work by the competent authority.

9. The successful tenderer shall have to furnish up to date Trade License, GST & Income Tax Return & **credential** soon after signing the contract but before any payment is received. In case of failure to do so the payment of the bills will be kept held up and if found necessary the contract will be terminated and security money is to be forfeited.

10. The contract shall begin lifting of scrap by 30 days, otherwise penalty of 10% per week.

11. The contract shall not be assigned or subject to sold even in part. Sub contract now allowed

12. The Director, Zoological Garden, Alipore reserves the right of accepting the tender wither wholly or partly or rejecting any tender without assigning any reason.

13. Canvassing in any form whether direct or implied will be a disqualification.

14. Any other conditions appearing in the notice for the tenders will also be binding on the tenderers.

15. disposal of iron scrap material (as is where as basis)

16. Bidder are requested to visit the lots in physical before bidding.

AFFIDAVIT – "Y"

(To be furnished in Non Judicial Stamp paper of Rs. 100.00 (Rupees Hundred Only) of appropriate value duly notarized)

Subject: Name of the Work with Tender reference no. _____.

Reference: (N.I.T No.)_____

Dear Sir / Madam,

1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. I have all machineries as per NIT & all will be at site during entire period of work. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.

2) The under-signed also hereby certifies that neither our firm M/S..... nor any of constituent partner had been debarred to participate in tender by the any Government Department during the last 3 (three) years prior to the date of this N.I.T. I/We have presently.....nos of works in my hand & I would finish the work in time.

3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.

5) Certified that I have applied certified that I have applied in the tender in the capacity of individual/ as a partner of a firm/authorized representative of company or society and I will not handover the job to any other person except my employee to supervise.

Date:_____

Signature of authorized officer of the firm:_____

Title & Capacity of the officer:_____

Name of the Firm with Seal:_____

Enclosure:

(1) Statutory Documents

(2) Non Statutory Documents

Signature Not Verified

Digitally signed by PIYALI CHATTERJEE
Date: 2025.09.10 16:47:22 IST
Location: West Bengal-WB

Director
Zoological Garden, Alipore

Director
Zoological Garden, Alipore